

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION

APPOINTMENT OF A PANEL FOR THE PROVISION OF COMPUTER HARDWARE (LAPTOPS, DESKTOP, THIN CLIENTS, APPLE MAC AND CONSUMABLES) FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/19/CEO/09/2019

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC invites a panel of three (3) suitable service providers to supply DTPC with HP laptops, HP thin clients and HP desktop computers and other computer accessories. This will include hardware maintenance for a 3-year period for the IT equipment.

In line with the PPPFA regulations 2017 sub regulation 4 the prequalification for this bid, is that only

- **Only** EME/QSE companies who are B-BBEE Level 1 with 40% sub-contracted to Black Woman Owned or Black Youth Owned or Owned by people with disability are eligible to tender.

OR

- **Only** EME/QSE companies who are B-BBEE Level 1 are eligible to tender.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from, **24th August 2020 up to 31st August 2020 via email** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of R250.00 (Two hundred and Fifty Rands) must be paid via EFT and must be emailed in order for the Bid Documents to be sent via email. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, “**DTP/RFP/19/CEO/09/2019**” and must clearly identify the Bidder, e.g. “ABC Consortium”. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

DUBE TRADEPORT CORPORATION BANKING DETAILS:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

BRIEFING SESSION

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DUBE TRADEPORT CORPORATION

A **NON - COMPULSORY** briefing session meeting (**Virtually**) for service providers, who have paid for and have been emailed the Bid Documents during the period specified above, will be held via Microsoft Teams on, **1 September 2020 at 11:00**.

Enquiries should be directed via email: tenders@dubetradeport.co.za.

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **14th September 2020**. Documents should be clearly marked "**APPOINTMENT OF A PANEL FOR THE PROVISION OF COMPUTER HARDWARE (LAPTOPS, DESKTOP, THIN CLIENTS, APPLE MAC AND CONSUMABLES) FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS**"